

Memorandum of Understanding

Boyd Andrew Community Services DBA the Elkhorn Treatment Center and the Helena Pre-Release Center and YWCA Missoula enter into this Memorandum of Understanding (MOU). The parties' names, addresses, and telephone numbers are as follows:

Elkhorn Treatment Center 1 Riverside Road PO Box 448 Helena, MT 59632 (406) 447-5300	Helena Pre-Release Center 805 Colleen Street Helena, MT 59601 (406) 442-6572 Extension (0)	YWCA Missoula 1130 W. Broadway Missoula, MT 59802 (406) 543-6691
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The Prison Rape Elimination Act of 2003 requires The Elkhorn Treatment Center (ETC) and Helena Pre-Release Center (HPRC) to be in compliance with Federal PREA standards. Standard 115.251 (resident reporting) requires ETC and HPRC to provide residents with a minimum of one way to report sexual abuse or harassment to a public or private entity that is not part of ETC or HPRC.

Therefore, in the event a resident(s) is sexually abused, ETC and HPRC are seeking an option for residents to report to an outside agency.

1. Scope of Assistance

a. YWCA Missoula will:

- i. Provide a telephone number (406) 542-1944 and mailing address 1130 W. Broadway Missoula, MT 59802 that residents can submit reports to. This telephone number and mailing address will be posted throughout ETC and HPRC.
- ii. Immediately upon receiving a report contact one of the following staff members:
 1. Devin McGee, HPRC Director (406) 465-5159
 2. Kendra Rose, HPRC Deputy Director (406) 465-9654
 3. Dan Krause COO (406) 431-7410
 4. Brad Walter, ETC Deputy Director (406) 439-5770
- iii. If a release of information has not been signed the YWCA staff member will share only the date the call was received, facility name and the incident report. No identifying information will be shared without a signed release of information.
- iv. If the resident making the report would like for their identifying information to be shared, the YWCA will ask one of the above mentioned ETC/HPRC staff members to coordinate having a release of information

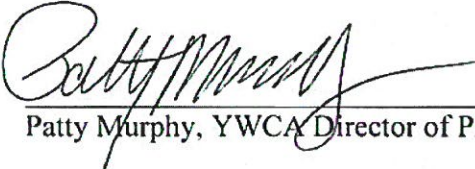
signed and returned in a timely manner. YWCA staff can ask the resident making the report if they have a preference to which of the above staff coordinates getting the release of information signed.

v. Keep all reports confidential.

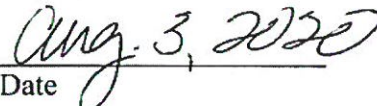
2. Time Frame

a. The MOU is effective for a period of one (1) year, unless one party should wish to terminate the agreement with a thirty (30) day written notice.

We, the below listed administrators, agree to the terms and conditions of this Memorandum of Understanding (MOU). Any modification to the MOU must be in writing and be signed by the below listed administrators.



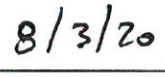
Patty Murphy, YWCA Director of Programs



Date



Dan Krause, COO BACS



Date